



General Meeting- July 2017

Date: July 5th, 2017

Venue: Lazy River Motel (quilting room)

Chair: Chris Gibson

Minute taker: Lyn Andrew

Time: 7.30pm

Attendees: Ted and Lynne Paynter, Glenn McGillivray, Jack Hawkins, Neil Albert, Chris Gibson

Apologies: Caleb Stewart, Stacey Paynter, Craig Williams, Kelvin Jobling, Barry Middleton, Terry Campbell, Deb Green, Rob Goff, Rose Pepers.

Conformation of previous minutes

Moved Neil Albert seconded. Lynne Paynter

- **Business arising from minutes.**

Rose Pepers- follow up on sourcing alternative power supplier- nil update

PA speakers around club rooms- Chris Gibson to follow up with Neil Doonan

Map for recovery vehicle- nil update

Chocolate drive- nil update

- **AGM- conformation of committee positions- any business arising from AGM**

Conformation of new committee positions. Have been updated on website.

Change of signatures for bank: Stacey Paynter and Rose Pepers signatures to be removed from Bendigo Bank account. Ted Paynter (assistant Secretary) to be added to account. Ted to receive a FOB so he can authorize payments. Deb Green and Chris Gibson to remain on account. Lynne Paynter to be authorized access so she can log on to bank account and view statements.

As assistant secretary Ted will now take over the responsibility of payment of any accounts received by club.

Moved: Chris Gibson Seconded: Neil Albert

Follow up for plaque listing presidents and life members. : discussion at AGM about having in club roan honor board which lists life members as well as President. General discussion about what would be suitable. Agreed that Committee members will determine best spot for honor board whilst out at club on Sunday which will determine what material will be used.



Both Ted and Lynne will, to the best of their ability, document down past presidents so they can be included on honor board. Chris Gibson will make some general inquiry about cost of plaque to be presented to person/s granted life membership and report back to next meeting. General discussion about documenting down Club history. Lyn Andrew, Ted and Lynne Paynter to work on this.

- **Reports:**

Secretary- Lyn Andrew: waiting on handover of secretary documents/data base/sign in book from Stacey Paynter. Need data base to update current membership renewals. Lyn will sit with Lynne Paynter Sunday morning and process membership renewals. According to Stacey membership cards are out at club room. Lyn Andrew will email through a list of renewed memberships to Lynne Paynter Friday night so she knows who is club member. Lyn Andrew advised that once receive data base will update to include information on who is an Official, what type of Official as well as WWCC number and expiry.

Lynne Paynter advised she will contact Stacey and request that she bring hand over of Secretary information to Test and Tune on Sunday.

Correspondence in	Correspondence out
Ace Radio- 3 months of accounts	NIL
Holts Auto Service- 6 month fuel account	

Lyn Andrew requested the club purchase an external hard drive so all Secretary information be stored and then in future if position changes then hand over of information is easy. General discussion and agreed that the club will purchase two laptops. One for Secretary and one for Event Secretary. Discussed the need to have internet access at track so that members can apply for an online temp Officials license as well as WWCC. Chris Gibson to cost two laptops and necessary hardware to connect to internet and networking. Club authorized that Chris has authority to spend up to \$1000 to purchase. Suggestion that the club look at acquiring a machine to process direct debit payments for race fees. Ted and Chris to make enquiry at Bendigo Bank when updating signatures.

Moved: Lyn Andrew Seconded: Lynne Paynter



Treasurer- Deb Green: Nil report from Treasurer. Chris advised that there is approx. \$5000 in bank account with approx. \$2500 in outstanding accounts. Ted to pay outstanding accounts once his is authorized with Bendigo Bank.

Track- Neil Albert- Ted Paynter will assess track tomorrow (Thursday 6th) and advise Neil of anything that needs to be done before Test and Tune. Nil grading since last race meeting. Chesty has done some scratching. Neil advised that due to change in work circumstances this will be the last year he takes on role as track manager. General discussion about how to involve more members to help out with track/grounds maintenance. Agreed that is not the role of track manager to do everything, we need to make more effective use of text, social media and email to request assistance.

Publicity- Lyn Andrew: Discussion with The Guardian about running stories in papers across Gannawarra and Buloke papers which they own. Advised that to get coverage in those we need to look at running some ads.

Lyn has shared information and video produced by Meagan across to Swan Hill Community Notice Board on Facebook inviting members of public to attend Test and Tune. Has generated some interest and 3 people have indicated that they would like to come out, possibly go as passenger and learn some more about Autocross.

Discussion about Swan Hill Show & Shine as well as Swan Hill Show- confirmed dates, conclusion of discussion was that the club would not have a club display at either event.

Lyn advised that it would appear that Bunnings are allowing clubs to have club display (vehicles) whilst they do BBQ. Suggested that club look at hosting a bbq as fundraiser and enquire if we can have club vehicles on display. Lyn to follow up. Lyn to make enquiry with Bunnings.

Chris advised that he did a boost advert with Facebook which generated new likes and interaction on FB page. He also participated on an interview on the radio.

Lyn advised that she will contact ABC Mildura/Swan Hill on Friday morning and promote Test and Tune on Sunday.

Club Permit Scheme- Chris Gibson: Chris advised that club has 8 vehicles on CPS. Once data base received then it will be updated to reflect and links to photos will be included. Not all members on CPS have renewed their membership therefore they can no use their CPS vehicle. Request that Adam Smith and Kiel Tripcony be removed as CP signatories with Vic Roads. Request that



Neil Albert and Jack Hawkins be added. Chris Gibson and Lyn Andrew to remain. Lyn Andrew to download the necessary documents and complete to remove and add signatures.

Moved: Chris Gibson Seconded: Ted Paynter.

Grant applications- Ted Paynter/Chris Gibson- received grant information from Meagan at Council. Suggestion that club apply for funding for a defib. Discussion that it would be more likely to be approved if we apply with another club. Ted Paynter to approach the Drag Club and see if they interested. He will go ahead and complete application if they agree.

- **General Business**

Event entries- Lynne Paynter- general discussion about frustration Lynne has with lack of entries prior to race day. Agreed that there will be late fees imposed if entries are not received by the date stated on Supp Regs

Early Bird= \$37

Normal (after cut off date)= \$37 plus penalty

Standard (after cut off date)= \$37 + penalty + what ever agreed cost is for monthly membership

This information will need to be reflected in future Supp Regs.

Discussion about aiming to have all entries completed via the portal by the beginning of next season (March 2018) Discussion about how we can skill members up to complete via portal. Look at develop an instructional video, make use of CAMS video, add to Supp Regs, email out instructions to members advising.

Test and Tune- 9th (all)- nil needs to be organized. Deni member attending Sunday to be assessed.

WWCC- Chris Gibson- Lyn distributed information from CAMS and Dept. of Justice. CAMS has advised that all officials will need to have a WWCC by 1st August. If not then they are suspended as an official. General discussion about the need for Volunteers to have WWCC too and how this may be managed. Lyn Andrew to speak with Mallee Sports Assembly to seek further clarification about requirements.

Members with WWCC will have their card number and expiry listed on data base also.



VCAS round August- Chris advised that there will be no VCAS round in August and club will hold a multi-club event.

Member profiles- Chris advised that Kelvin Jobling has offered to do member profiles which will be posted on club website and help new members know who is who. Agree this was a good idea and Chris will advise Kelvin.

Meeting Close: 10pm

Next meeting: August 2nd 7.30pm

Task	Person responsible	By when	Date completed
Update signatures at Bank	Ted Paynter and Chris Gibson	ASAP	
Enquire process of securing machine to process payments	Ted Paynter and Chris Gibson	2 nd August	
Enquire and cost life membership plaque	Chris Gibson	2 nd August	
Document past presidents and time	Lynne and Ted Paynter	30 Sept.	
Pay outstanding accounts	Ted Paynter	ASAP	
Cost and purchase 2 laptops and modem to conned to internet	Chris Gibson	2 nd August	
Enquire Bunnings BBQ and club display	Lyn Andrew	2 nd August	
Update CPS signatures with Vic Roads	Lyn Andrew	2 nd August	
Enquire with drag club and lodge joint grant application if agreed	Ted Paynter	By close of application date.	
Promote Test and Tune on ABC radio	Lyn Andrew	7/7/17	
Seek further clarification from Mallee Sports	Lyn Andrew	20/7/17	



A00324221

Swan Hill Sporting Car Club Inc.
Twin Track AutoCross Racing

Assembly re: WWCC and volunteers			